

EAP

Latham Springs Camp & Retreat Center
Emergency Action Plan



LATHAM SPRINGS CAMP & RETREAT CENTER

EMERGENCY ACTION PLAN

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RETREAT CENTER

EMERGENCY ACTION PLAN

Latham Springs Emergency Preparedness Coordinator (EPA)

Ty Dunlap, Executive Director
254-694-3689 (office)
ty@lathamsprings.com

Hill County Judge

Shane Brassell
254-582-4020

Hill Co. Emer. Mgmt. Coordinator

Lt. Chris Jackson
254-582-2023

Hill Co. Sheriff's Dept.

Sheriff Hunter Barnes
254-582-5313

EMS/Fire Dept.

Aquilla Fire Dept.
254-694-5985

Hill Regional Hospital

254-580-8500

IN CASE OF EMERGENCY CALL 911

GENERAL:

1) Emergency Preparedness Coordinator

In the event of an emergency, the Emergency Preparedness Coordinator (EPC) will be responsible for:

- Creating and maintaining the Emergency Action Plan for Latham Springs Camp & Retreat Center.
- Designing, implementing, and documenting emergency training.
- Regular inspection of camp facilities for safety hazards and maintaining operational emergency equipment.
- Collaborating with local emergency management, law enforcement, and health officials to align camp plans with community protocols.
- Acting as lead coordinator during a crisis, managing incident command, reporting to authorities, and leading evacuation or mitigation efforts.
- Ensure compliance with all Texas Youth Camp laws and ensure necessary parental communication.
- In the event the Emergency Preparedness Coordinator is not available, the Operations Director will assume the role of EPC.

2) EAP Link

Latham Springs Camp & Retreat Center's Emergency Action Plan will be on file with the Hill County Emergency Management Office, the Texas Department of State Health Services, and available to the public on our website by following this

link which will be made available in our Registration packet in Google Forms. https://lathamspings.com/latham-springs-emergency-action-procedures/?fl_builder&fl_builder_ui. Whenever this document is revised or updated, the EPC will ensure that that the Hill County Emergency Management Coordinator will be notified by phone and/or email correspondence.

3) EAP Locations

Latham Springs Camp & Retreat Center's Emergency Action Plan will be copied and distributed to each employee, a copy will be placed in all camp vehicles as well as our Welcome Center offices. Volunteers will receive a computer link that will take them to a digital copy of the Emergency Action Plan.

4) Emergency Alerts

Alerts and Instructions will be delivered to campers through the Public Address System. (ex. Evacuation, Shelter-in- Place, Lockdown, Lightning Alert, Tornado Warning, etc.) The Public Address System will consist of three Atlas CD42 Re-Entrant Paging Horn with six Atlas PD75T Compression Drivers which is sufficient to adequately alert all occupants of an emergency. Church Sponsor with capable hearing will assist those campers who are deaf and hard of hearing. Messages will be produced with use of a Toa EV-20RPS message repeater and/or a two way radio wired directly into the system, thus the alert system is operable without the reliance of the internet and must be initiated through human response. In case of power loss, the system will be connected to a. APC battery back-up. The EPC is the person responsible for maintaining the Emergency Warning System and making announcements. When the EPC is not available the responsibility of maintaining the Emergency Warning System will fall to the Operations Director.

5) Muster Zones

In case of an emergency where the camp must be evacuated, campers will make their way to designated Muster Zones. Evacuation Muster Zones are identified on the map included in the Appendix A. Evacuation Muster Zones for Cabins 0-6, Volunteer Hall will be Swank Stadium. Evacuation Muster Zones for Cabins 7-11 will be the basketball court near Cabin 9.

6) Church Sponsor Emergency Instructions

Each Church's Sponsors are responsible for carrying out instructions with their Campers, initiating a headcount at muster zones/shelter locations, and communicating the results to Latham Springs Camp and Retreat Center Staff in the event of an emergency. The headcounts will be collected by the Latham Springs EPC, the Operations Director, and/or designated staff members. The Latham Springs team will communicate with each church sponsor to ensure all of their campers are accounted for and then communicate the results of the headcount to the EPC (Or designated lead) by handheld radio.

7) Evacuation

Latham Springs Camp & Retreat Center has contracted with Aquilla ISD to use their buses and drivers to transport campers who came to camp on charter buses and do not have transportation on camp premises. In the case of an emergency

where we must evacuate, we will evacuate to 404. N. Richards, Aquilla, TX 76622

8) Medical Information and Parent Contact

In case of emergency, each Church's Sponsors will assist Latham Springs Camp staff in contacting parents or legal guardians of each camper using the emergency contact information provided on the camper's Medical Information & Release Form on file. Parents will also be given the opportunity to sign up for notifications through the Group Me App in the registration packet to receive information concerning emergencies during their week of camp. Information concerning these notifications will be sent out in thirty minute intervals until an all clear is given.

9) Muster Zone Accessibility

Maps showing evacuation routes to designated muster zones are posted in every dorm and meeting room next to the exit and attached at the end of this document. Evacuation routes as well as routes to muster zones are illuminated at night by solar powered street lights placed along the evacuation route.

10) Floodplain Information

Latham Springs Camp & Retreat Center does not have any buildings located in a floodplain so ladders are not needed at the cabins for roof access.

11) Wifi Connections

Latham Springs Camp & Retreat Center maintains a redundant internet connection from its provider Waco WiFi to support emergency communications. Waco WiFi runs fiber to their tower and then transmits wireless internet signal to the camp. The secondary internet connection is through Starlink and is set-up as a failover. Both the primary and secondary internet connections will be monitored by the EPC.

12) Severe Weather- Monitoring & Alerts

The EPC, and the Operations Director will monitor weather conditions and other emergency alerts through the use of: NOAA Weather Radios, Radar Services, Weather Apps, Local News, the Hill County Emergency Management Office, and the Hill County Sheriff's Office. When an alert presents itself, the EPC or Operations Director will use a two way radio to notify all Latham Staff of the emergency and which protocol to carry out according to the Latham Springs Emergency Action Plan. The EPC or the Operations Director will make all public announcements via the Public Address system. Latham Springs EPC, Operations Director, and appointed staff will initiate verbal contact with Church Sponsors to ensure that all campers are safe and accounted for at their shelter in place locations. Latham Staff will maintain two way radio contact throughout the emergency and carry out any order that the EPC deems necessary to promote safety for campers.

13) NOAA Weather Radio Protocol

Latham Springs Camp & Retreat Center has three NOAA Weather Radios. These radios are a/c powered with a battery backup. One radio is located in the Welcome Center where front office staff will monitor during business hours. One radio is located in the on campus residence of the CEO and one radio is located in the on campus home of the Operations director. The CEO and Operations Director will monitor weather alerts outside of regular business hours. If a weather emergency presents itself, the EPC will be notified by two way radio. The EPC or his designee will then issue an alert through the public address system.

14) Secondary Internet Connection for Emergency Communications

Latham Springs Camp & Retreat Center maintains a secondary/redundant internet connection through Starlink to maintain emergency communications capabilities.

SEVERE WEATHER/ LIGHTNING/ TORNADO/ WILDFIRE:

- 1) The EPC, and the Operations Director will monitor weather conditions using NOAA Weather Radios, Radar Services, Weather Apps and Local News.
- 2) The EPC or the Operations Director will contact local authorities (9-1-1) the Hill County Sheriff's Office and the Hill County Emergency Management Coordinator for weather updates.
- 3) In the event of Severe Weather or Lightning, Latham Springs Camp Staff will use the Public Address System to issue a Weather Alert and Sponsors will ensure all campers are moved indoors until Camp Staff issues an All-Clear.
- 4) In the event of the National Weather Service issuing a Tornado Warning,
 - a) The EPC or designated Latham Springs Camp Staff will use the public Address System to inform Sponsors and Campers of the Tornado Warning.
 - b) All Sponsors and Campers will be instructed to shelter-in-place in the Dining Hall. Latham Springs Staff will assist campers in making their way to the designated Muster Zone (Dining Hall). A map designating the shelter in place for severe weather is included at the end of this document in Appendix B.
 - c) Sponsors will conduct a headcount and report to Latham Springs Camp Staff when all of their campers are present. The headcounts will be collected by the Latham Springs EPC, the Operations Director, and/or designated staff members. The Latham Springs team will communicate with each church sponsor to ensure all of their campers are accounted for

and then communicate the results of the headcount to the EPC (Or designated lead) by handheld radio.

- d) In the event of a Lockdown notice, the Summer Camp Registrar will send a message to parents via Group Me app every thirty minutes until the all clear is given.
 - e) Latham Springs Camp Staff, Sponsors, and Campers will remain in the Dining Hall until an All-Clear is issued.
- 5) In the event of the National Weather Service issuing a **Flash Flood Warning** or **Flood Warning**,
- a) The EPC or his designee will use the Public Address System to inform Sponsors and Campers of the Flood Warning and issue a Shelter-in-Place in their assigned cabins.
 - b) Sponsors will then take a head count and report any missing campers to Latham Springs Camp Staff. The headcounts will be collected by the Latham Springs EPC, the Operations Director, and/or designated staff members. The Latham Springs team will communicate with each church sponsor to ensure all of their campers are accounted for and then communicate the results of the headcount to the EPC (Or designated lead) by handheld radio.
 - c) In the event of a Shelter-in-Place order, the Summer Camp Registrar will send a message to parents via Group Me every thirty minutes until the all clear is given.
 - d) If hazards warrant, the **Evacuation Plan** will go into affect:
 - The EPC will call the Hill County Sheriff's Department (9-1-1) as well as the Hill County Emergency Management Coordinator and the superintendent of Aquilla I.S.D. to coordinate efforts to relocate campers.
 - If relocation is decided, the EPC will issue an evacuation notice using the public address system.
 - Each Church Sponsor will be responsible for assisting campers with disabilities and functional needs during the evacuation. Church Sponsors will be instructed to take a headcount to discern if all campers are accounted for. Latham Springs staff members appointed by the EPC will check with each church sponsor to make sure all campers are accounted for and ensure all evacuation routes are accessible before leaving the premises. The appointees will then relay results to the EPC. When all campers are accounted

for, the Guest Services coordinator will go to Aquilla I.S.D. to verify that campers made the move to Aquilla I.S.D. while the EPC and the Operations Director remain behind to ensure that all campers left the premises.

- Campers with transportation will leave the Latham Springs property and travel to the relocation-muster zone at Aquilla I.S.D., 404 North Richards Aquilla, TX 76622. Church sponsors will check in with the Guest Services Director upon arrival with a head count of their campers. The Guest Services Director will compare each church's report with the master registration list and text or call the EPC to notify him who has checked in.
 - The Summer Camp Registrar will notify all Parents/Legal Guardians of our evacuation through the Group Me App and will be given instructions on where the reunification will take place. The Guest Services Director will coordinate with parents, church sponsors and campers during the reunification process. Parents/Legal Guardians will be required to show a valid I.D. in order for their child to be released into their custody.
 - The EPC and the Operations Director will assist those who do not have transportation available and will load Aquilla I.S.D. buses to travel to Aquilla I.S.D. If there are campers with disabilities then a bus with modifications for handicap transport will be made available by Aquilla I.S.D.
 - Once all campers arrive at Aquilla I.S.D. church sponsors will take another headcount to ensure all campers made the move. The EPC and his designated staff will go to each sponsor to verify that all campers made the move. Each staff member working on this headcount will communicate their findings with the EPC using cell phones and/or two way radios.
 - A map of the evacuation route is located in the Appendix E at the end of this document.
 - The Summer Camp Registrar will send out notifications to parents via Group Me every thirty minutes until the emergency is resolved.
- 6) In the event of a **Wildfire**, the EPC will use the Public address System to issue an evacuation notice.
- a) Sponsors and Campers will be instructed to report to their respective Muster Zones. (Cabins 0 - 6, Volunteer Hall will report to Swank Stadium.

Cabins 7-11 will report to the basketball court by Cabin 9. Maps are included at the end of this document.)

- b) Sponsors will conduct a headcount to ensure all campers are accounted for. The headcounts will be collected by the Latham Springs EPC, the Operations Director, and/or designated staff members. The Latham Springs team will communicate with each church sponsor to ensure all of their campers are accounted for and then communicate the results of the headcount to the EPC (Or designated lead) by handheld radio.
 - c) Once all campers are accounted for, Sponsors will load their campers and proceed to the evacuation relocation address. (404 N. Richards, Aquilla, TX 76622)
 - d) Churches who do not have access to a vehicle will be loaded onto buses provided by Aquilla ISD.
 - e) In the event of an evacuation, the Summer Camp Registrar will send a message to parents via Group Me every thirty minutes until the all clear is given.
- 7) The Hill County Emergency Management Coordinator will be called by the EPC or designated staff any time an Evacuation or Shelter in Place is issued for a Tornado Warning, Flood Warning, or Wildfire. Updated Emergency Action Plans will be kept on file with the Hill County Emergency Management Coordinator.
 - 8) In the event that the Hill County Emergency Management Coordinator or other government agency issues an evacuation of the entire camp to an off-site location, Sponsors will be directed to transport their Campers off-site, using the vehicular means in which they arrived. The EPC will call the superintendent of Aquilla I.S.D. to procure buses to relocate Sponsors and Campers who have no other means of transportation available.
 - 9) Latham Springs Camp & Retreat Center will comply with any Evacuation, Shelter-in-Place, and Lockdown orders issued by the Hill County Emergency Management Coordinator or other government agencies.

FIRE:

- 1) In case of a fire, the EPC will be responsible for conducting the emergency response for Latham Springs until emergency services arrive. He will call 9-1-1 and assign a Latham Springs Staff member to wait at the gate and lead Emergency Response personnel to the affected areas.
- 2) The EPC will notify the Hill County Emergency Management Coordinator

- 3) Church Sponsors should evacuate the affected area immediately using the closest safe exit. Sponsors are responsible for ensuring that all campers evacuate.
- 4) Sponsors and Campers will evacuate to their designated Muster Zones. (Cabins 0-6, Volunteer Hall will report to Swank Stadium. Cabins 7-11 will report to the basketball court by Cabin 9. Maps are included at the end of this document.)
- 5) Sponsors will conduct a headcount and report any missing campers to Latham Springs Camp Staff. The headcounts will be collected by the Latham Springs EPC, the Operations Director, and/or designated staff members. The Latham Springs team will communicate with each church sponsor to ensure all of their campers are accounted for and then communicate the results of the headcount to the EPC (Or designated lead) by handheld radio.
- 6) In the event of a fire that leads to an evacuation, the Summer Camp Registrar will send a message to parents via Group Me every thirty minutes until the all clear is given.

MAJOR ACCIDENT:

Includes any incident requiring EMS response or involving serious injury such as: near drowning, suspected spine, neck, or back injury, seizures, severe bleeding, broken bones, loss of consciousness, any incident where the injured person cannot be safely moved.

- 1) Do not move the victim unless they are in immediate danger.
- 2) Stay with the injured person and ensure the area is kept clear.
- 3) Send a runner to notify Latham Springs Camp Staff and/or Medical Personnel immediately. Any Latham Springs Staff member that has been notified of a major accident should immediately radio the EPC and Medical staff alerting them of the accident.
- 4) The EPC or Medical Personnel will call 9-1-1 to notify local EMS and emergency management personnel of the accident. The EPC will designate a Latham Springs staff member to meet first responders at the gate and lead them to the injured camper. The EPC along with a church sponsor will notify the camper's parents (and/or legal guardian) with a phone call.
- 5) The Summer Staff Coordinator will be assigned to help transition campers away from the area of the incident. The Operations Director or his appointee will be

responsible for coordinating with the church leaders to conduct camper accountability and camper supervision.

- 6) AED Location: Nurses Station
- 7) The Camp Health Officer is on duty 24 hours. Ring the door bell and knock loudly on the Nurses Station door to wake them for emergencies during the night.
- 8) In the event of an incident involving the death of a camper or camp staff, the EPC will call 9-1-1 to coordinate with local EMS as well as the Hill County Sheriff's Office. A Latham Springs staff member will be appointed to meet emergency response individuals at the gate and lead them to the scene of the accident. Upon the arrival of emergency personnel, the EPC and Latham Springs Staff will defer to and cooperate with the local sheriff on any documentation and investigation into the incident, assist with notifying parents, and will report the incident to the Department of State Health Services. When authorities give permission, the EPC along with church sponsors will notify parents by phone of the accident and what their next steps should be.

MINOR ACCIDENT

Includes cuts, scrapes, bruising, bug bites, mild allergic reactions, sprains, and other minor incidents requiring First Aid.

- 1) A Sponsor from the camper's church will accompany the camper to the Nurse's Station.
- 2) The Camp Health Officer on duty will assess and treat the injury.
- 3) Documentation of the injury and course of treatment will be made in the Medical Log by the Camp Health Officer.
- 4) The Camp Health Officer is on duty 24 hours. Ring the door bell and knock loudly on the Nurses' Station door to wake them for emergencies during the night.

AQUATIC EMERGENCY

- 1) Lifeguards will assess the situation to determine what type of emergency is occurring. Latham Spring lifeguards are trained using American Red Cross curriculum and standards. The types of emergencies covered in this section are Head, Neck, or Spinal/Passive injuries, instances of Active Drownings, instances of Choking, and instances of Fecal, Vomit, or Chemical Waste contamination.
- 2) **Aquatic Emergencies that involve a neck or spinal injury or an accidental drowning:**

- Lifeguards will initiate the rescue with three whistles to notify other lifeguards of the emergency and that their assistance is required.
- The lifeguard who saw the emergency will initiate a life saving procedure in accordance with American Red Cross Training.
- Lifeguard 2 will begin crowd control to clear the area of the accident by telling swimmers to get out of the water. They will instruct church sponsors to take a headcount of their campers and enlist their help in keeping the campers out of the emergency area.
- Lifeguard 3 will radio the nurse and EPC. They will retrieve any life saving devices such as a backboard and neck restraint to assist the primary lifeguard in their life saving efforts.
- The EPC will radio to the front office receptionist to call 9-1-1.
- The EPC will designate a Latham Springs staff member to meet first responders at the gate and lead them to the location of the accident.
- The EPC and the Sponsor from the camper's church will make a phone call to notify the campers parents of the situation and any actions that were taken.
- The EPC will notify the Hill County Emergency Management Coordinator.

3) Aquatic Emergencies involving Fecal, Vomit, or Chemical Waste:

- Lead Lifeguard will clear the rec site and close the area that is immediately infected.
- A second lifeguard will radio the EPC.
- The EPC will notify the head maintenance director to remove, treat and/or fix the problem that introduced the contaminate.
- Maintenance will remove fecal/vomit matter using a net or bucket, and dispose of it hygienically. They will then increase the free chlorine level to a specific concentration (e.g., 20 PPM) for a set time (e.g., 12.75 hours) to ensure pathogen inactivation, according to CDC recommendations. They will then clean the filter after disinfection.

EPIDEMIC

- 1) Any camper who is feeling ill will report to the Nurse's Station accompanied by a Sponsor from their church. The Nurse should examine the camper wearing proper personal protective equipment, i.e. mask, gloves, face shield, when examining a camper who is presenting with symptoms consistent with a communicable disease.
- 2) A camper experiencing symptoms consistent with a communicable disease (such as, but not limited to: fever, sore throat, muscle aches, headache, fatigue, diarrhea, vomiting, or rash) will be isolated at the Nurse's Station sick bay until the parent/guardian can be notified by phone to come and pick the camper up.

- 3) If multiple campers from the same cabin become symptomatic, all campers from that cabin will be confined to their cabin and isolated from the rest of the camp. The Medical Officer will notify Parents (and/or legal guardian) by phone to make arrangements for their camper(s) to be picked up.
- 4) If an outbreak of a communicable disease occurs, the EPC will contact the local office of the Texas DSHS in Waco by phone and/or electronic correspondence.

LOST OR MISSING CAMPER:

- 1) If a church sponsor notices that one of their campers is missing then they should notify the EPC or his designated appointee.
- 2) The EPC or his designated appointee will use the Public Address System to page the camper to the Welcome Center.
- 3) An Adult Sponsor from the missing camper's church will wait at the Welcome Center to identify and receive the missing camper.
- 4) If the camper does not respond within 5 minutes, The EPC will initiate the Missing Camper protocol.
 - The Latham Springs facility will be divided into four zones.
 - Latham Springs Summer Staff Coordinator along with available staff and church sponsors will conduct a search of all properties, rec fields, and buildings that are in Zone 1, as identified on the Missing Camper Search zone Map in Appendix C.
 - Latham Springs Maintenance Director and his assistant along with available staff and church sponsors will conduct a search of all properties, rec fields, and buildings that are in Zone 2, as identified on the Missing Camper Search zone Map in the appendix.
 - Latham Springs CEO and the Operations Director along with available staff and church sponsors will conduct a search of all properties, rec fields, and buildings that are in Zone 3, as identified on the Missing Camper Search zone Map in the appendix.
 - An appointed Latham Springs staff member along with other available staff and church sponsors will conduct a search of all properties, rec fields, and buildings that are in Zone 4, as identified on the Missing Camper Search zone Map in the appendix.
 - Search Zone Coordinators will remain in contact with the EPC through two-way radio communication.
- 5) If the camper cannot be found after a set time has passed (approximately 20

minutes from the start of the search), The EPC along with the church sponsor will notify the camper's parents (and/or legal guardian) by phone.

- 6) The EPC will then notify the Hill County Sheriff's Office (9-1-1) of the missing camper with a:
 - Camper Identification: Name, age, and physical description
 - Last Known Location
 - Clothing Description
 - Timeline: Starting when the camper was noticed missing through the end of the initial search.
 - Health Information pulled from the Campers Registration.
 - Once emergency management officers arrive, Latham Springs staff will follow the instructions of the Hill County Sheriff's Office.
 - The EPC or a designated appointee will notify the Hill County Emergency Management Coordinator.

TRANSPORTATION EMERGENCY

- 1) Campers will not ride in or on any vehicle, including golf carts, while at camp.
- 2) All vehicles must remain parked in a designated parking location throughout the duration of the camp.
- 3) Should an emergency occur involving a vehicle, Latham Springs Camp Staff will follow the emergency protocol for a Major Accident or Minor Accident.
- 4) Should an emergency occur involving a vehicle off-site, Latham Springs Camp Staff will call 911 to report the emergency to first responders. Latham Springs Camp Staff will follow the Emergency Protocol for a Major Accident or Minor Accident.
- 5) If an incident occurs involving a camper, the Medical Officer and the EPC should be immediately notified. If injuries require the assistance from emergency personnel, the EPC will call 9-1-1 and designate a member of Latham Springs Staff to meet first responders at the gate to take them to the location of the injured camper/staff. If EMS is needed, the EPC will work with church sponsors to call the parent or guardian of the camper.

TRAINING

- 1) All Campers will participate in a Camp Safety Orientation before the end of the first day of the camp session. The training will come in the form of a video produced by Latham Springs Camp & Retreat Center. The video will be produced with developmentally appropriate instruction for the campers. The EPC and

Operations Director will direct the production of the video and its implementation. The Video will be played in the first gathering of all campers on the first day of each camp. The Training Video will cover:

- a) What campers are to do in the event of a Shelter-in-Place, Evacuation, and Lockdown
 - b) Primary and Secondary Evacuation Locations and Evacuation routes
 - c) The boundaries of the camp and areas off limits to campers
 - d) Demonstration of the Public Address System
 - e) Procedures for seeking First Aid
 - f) General Camp Rules, Behavior Expectations and Dress Code
- 2) Sponsors will receive a full copy of the Emergency Action Plan as a link in their Google Registration/Medical Release Form and will be required to certify on the registration form that they have read and received the EAP. Each sponsor will sign and acknowledge receipt and reading of the Emergency Action Plan in the Sponsor Verification Form submitted by each church and signed by the Church Pastor.
 - 3) Adult Sponsor EAP training video link will also be available on the Google Registration/Medical Release Form. Adult Sponsors will be required to confirm they have received and watched the adult sponsor EAP training video prior to coming to camp.
 - 4) Latham Springs Camp Staff are trained on the Emergency Action Plan throughout the year. The EPC and/or the Operations Director will be responsible for conducting all staff emergency training. Once a year staff will meet to evaluate the Emergency Action Plan and identify how this plan affects them and what their roles will be during any given emergency. Quarterly training events will be held to practice responses. Participants, whether staff or volunteers, who attend training events will sign in and out of each training, marking the day and time of the training event. These log sheets will be kept by the Operations Director.
 - 5) The Operations Director will maintain a log in the camp operating procedures binder with the agendas and dates of all staff and Camp Safety Orientations for each camp week.

FLOODPLAIN NOTICE

- 1) The following is posted on our website at www.lathamsprings.com

- a) "A portion of Latham Springs property is located in the floodplain of the Brazos River. I understand and accept that, while portions of the property are adjacent to the river, none of the camp buildings or structures are located within the designated floodway."
 - b) The statement above is included on the Camper Medical Information & Release Form with a signature line for parents to acknowledge that they have received the Floodplain Notice. The Summer Camp Registrar will be responsible for ensuring that the signatures of notification are collected from the parents in the registration process. These signatures will be stored in the cloud through Google Drive.
 - c) A FEMA map showing the relation of camp building to the floodplain can be found in the Appendix D.
- 2) Latham Springs monitors weather conditions through NOAA Weather Radio, Radar Services, Weather Apps, Local News, and the Hill County Emergency Management office and maintains an Emergency Action Plan that includes Evacuation Procedures and a Public Address System to alert campers of an emergency. Our Emergency Action Plan is available on our website through a link provided in our Camper Medical Information and Release form.

EMERGENCY NOTIFICATION

- 1) The following statement is posted in Latham Springs Registration and Release Forms with a signature line to indicate that they have been made aware of how information will be released concerning an emergency at Latham Springs.
 - a) "In the event of an emergency, Latham Springs Camp and Retreat Center will provide updates through a designated GroupMe announcement thread created on the morning of my child's arrival. GroupMe is a mass communication platform that will need to be downloaded via the app store. This communication thread will only be used to make necessary announcements concerning an emergency. I will not be able to respond to these announcements. I understand that updates will be provided approximately every 30 minutes as information becomes available. I further acknowledge that I will provide below the phone number I wish to be used as the primary contact for my child so that it can be added to the GroupMe thread for emergency communications."

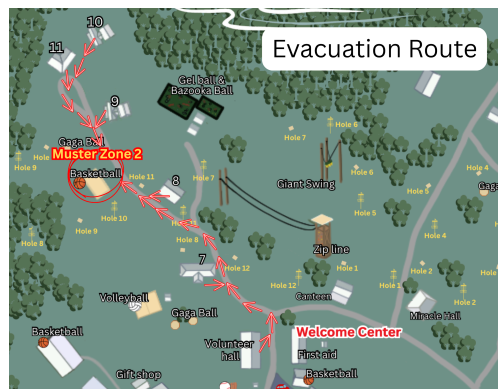
EMERGENCY ACTION PLAN

1) The following statement is posted in Latham Springs Registration and Release Forms with a signature line to indicate that they have been made aware of Emergency Plans and Procedures at Latham Springs. A link has been provided to parents and/or legal guardians to access the Emergency Action Plan which is located at our website: www.lathamspings.com.

a) "I have been provided access to the Latham Springs Emergency Action Plan via the following link: Emergency Action Plan. I confirm that I have reviewed the plan and understand the emergency procedures outlined therein. I acknowledge that, in the event of an emergency, I (or my child, if signing on behalf of a minor) will abide by the procedures outlined in the Emergency Action Plan and follow the instructions of Latham Springs staff and the designated emergency commander."

APPENDIX:

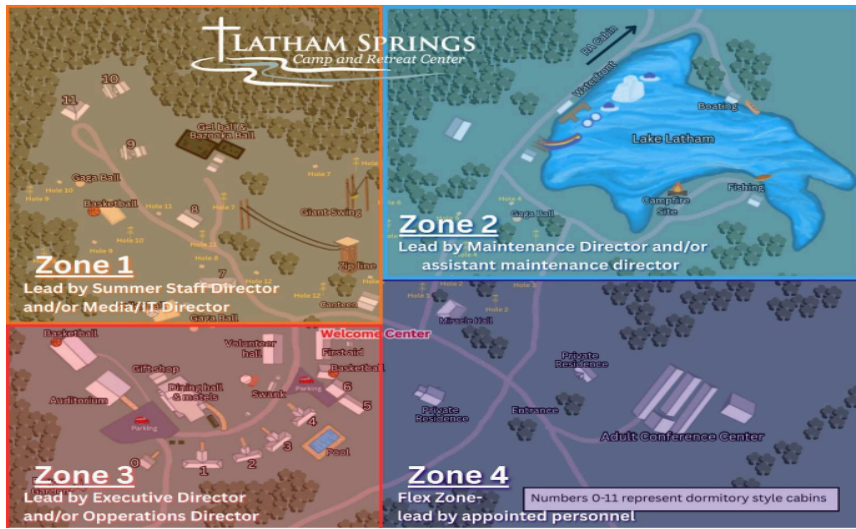
A. EVACUATION MUSTER ZONES



B) INCLEMENT WEATHER SHELTER-IN-PLACE



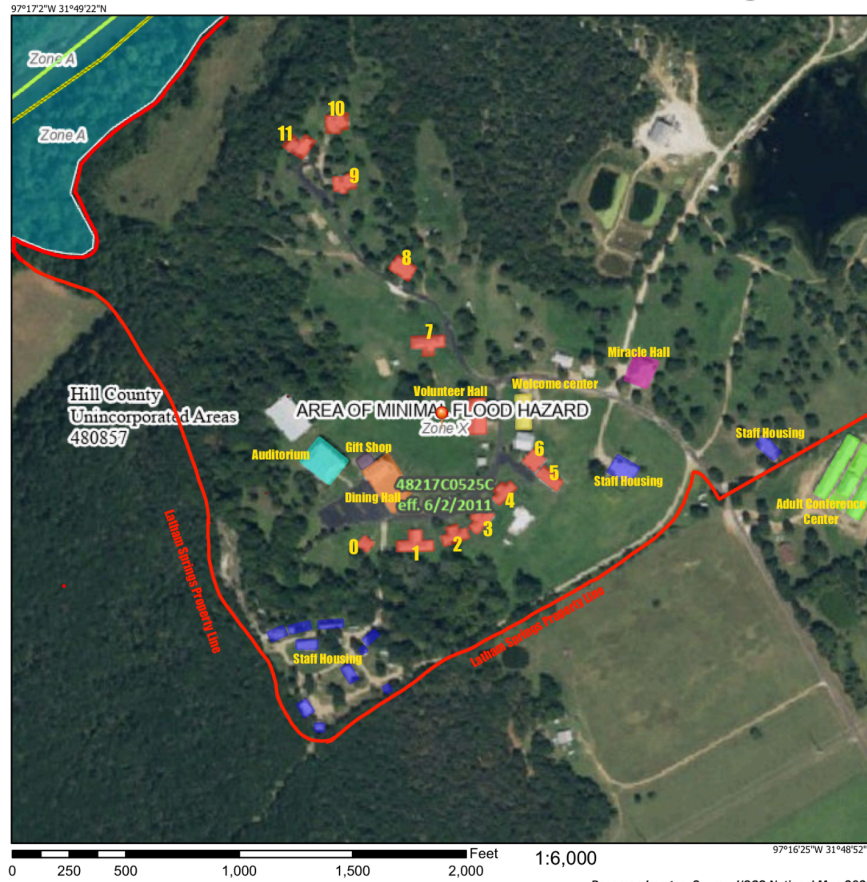
C) MISSING CAMPER SEARCH ZONES



D) FEMA MAP SHOWING THAT LATHAM SPRINGS PROPERTY IS NOT IN A FLOODPLAIN

FEMA Map 1 Zoomed in Showing Camp Facilities and Boundary Lines

National Flood Hazard Layer FIRMette



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, AB9
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes, Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
OTHER FEATURES		Levee, Dike, or Floodwall
		Cross Sections with 1% Annual Chance Water Surface Elevation
MAP PANELS		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
OTHER FEATURES		Coastal Transect Baseline
		Profile Baseline
OTHER FEATURES		Hydrographic Feature
		Digital Data Available
MAP PANELS		No Digital Data Available
		Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

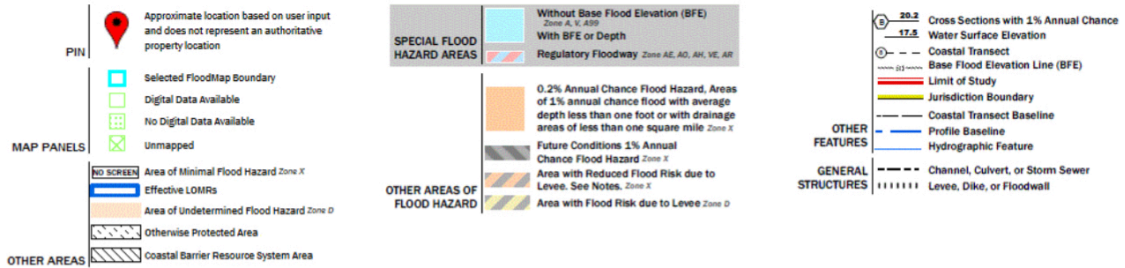
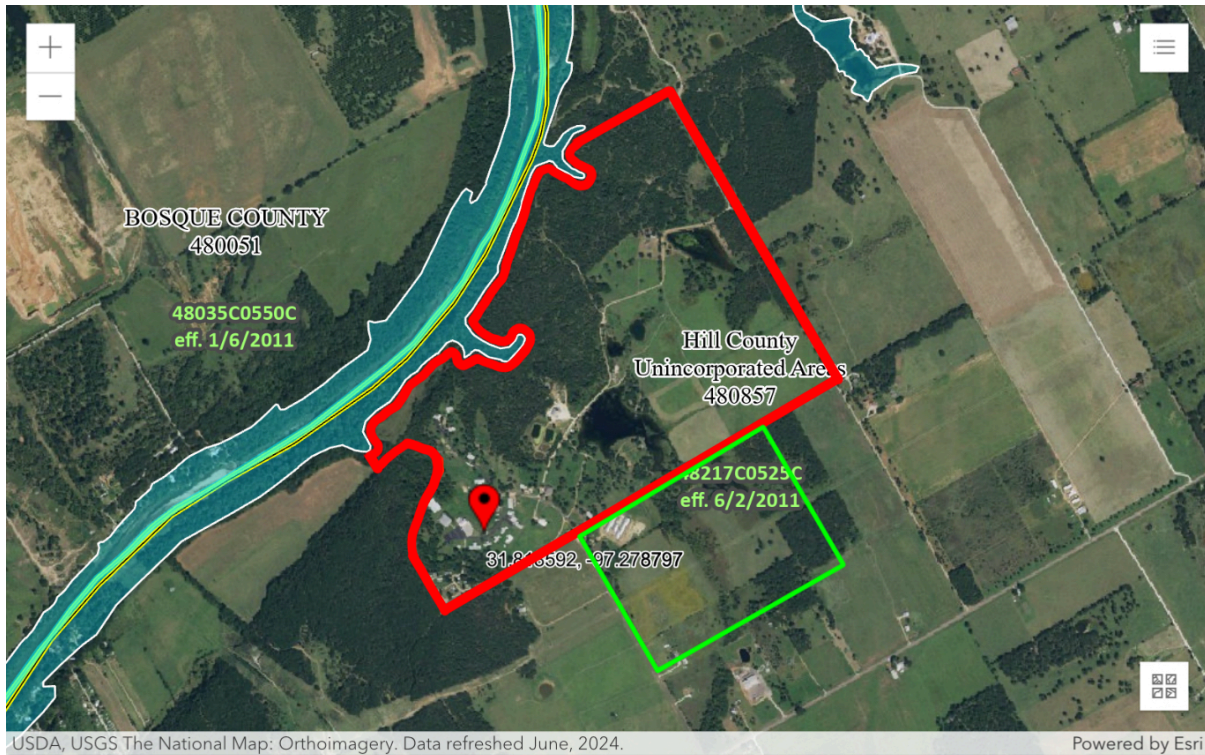
The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 5/9/2026 at 1:45 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Latham Spings FEMA Flood Map Key

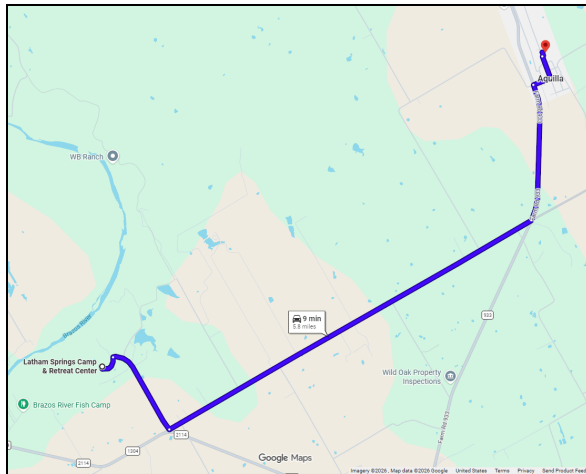
- Cabins 0-11 & Volunteer Hall
- Auditorium
- Miracle Hall
- Dining Hall
- Gift Shop
- Welcome Center & First Aid
- Staff Housing

FEMA Map 2 Zoomed out showing Latham Springs Property Lines



In Map 2, the **red** boundary outlines the portion of Latham Springs property utilized for summer camp operations and camper activities. The **green** property line identifies the areas of Latham Springs designated exclusively for adult retreat use and is completely fenced off from the other property.

E) EVACUATION ROUTE



Campers will make their way to designated muster zones. (See maps for designated Muster Zones above.) Once evacuation commences, campers will travel by vehicle to Aquilla I.S.D. 404. N. Richards, Aquilla, TX 76622. From Camp they will travel out the front gate onto County Road 2202. At FM1304 turn left and continue for 2.9 miles and turn left onto FM 933. Travel FM 933 for 1.1 miles. Turn right onto Treadwell Rd. for .1 miles and then turn right onto N. Richards and the school will be on the right.

Last Update May 13, 2026